

**BETHLEHEM CENTRAL SCHOOL DISTRICT**  
**Board of Education Meeting**  
**December 7, 2011**

**BCHS- LMC**

- I. Call to order, 6:00pm
- II. Adjourn to Executive Session on a Personnel Matter
- III. Reconvene Public Session at 7:00pm
- IV. Pledge of Allegiance
- V. Minutes from Previous Meeting(s)
  - A. November 16: Public and Executive Session
- VI. Presentations:
  - A. Bethlehem Cross Country and Track Booster Donation: Dennis Chu
  - B. Health Services at BC: Joann Menrath
  - C. Operations and Maintenance: Gregg Nolte, Director of O&M
- VII. Student Senate Report
- VIII. Board Member Reports
- IX. Superintendent Report
- X. Visitors Comments on Agenda Items\*\*
- XI. New Business
  - A. Accept Donation by Indoor Track Booster Club and Approve Budget Amendment – It is recommended that the Board of Education amend the 2011-12 budget, as per attached, to reflect acceptance of the donation by the Bethlehem Indoor Track Booster Club, which will be used to fund two (2) coaching positions for the Indoor Track Program.
  - B. Accept Donation by Henry Connelly and Approve Budget Amendment – It is recommended that the Board of Education amend the 2011-12 budget, as per attached, to reflect acceptance of the donation by Henry Connelly, which will be used for the Middle School TV Studio.

C. Instructional Staff:

1. It is recommended that the Board of Education approve the following instructional staff actions. (All appointments and payments for services are subject to our possession of proper certification and transcripts substantiating credits and diplomas, as well as a notice from the Commissioner of Education that he/she is fully cleared for employment).

- a) Name: Bonnie Zanker
- 1) Position: Special Education Teacher
  - 2) Tenure Area: Special Education
  - 3) Probationary Start Date: September 1, 2009
  - 4) Tenure Date: January 31, 2013
  - 5) Seniority Date: November 1, 2009
  - 6) Reason: Extended Probationary Date

- b) Name: Margaret Barrowman
- 1) Position: Special Education Teacher, 1.0 FTE
  - 2) Location: Glenmont Elementary School
  - 3) Leave Request: Maternity
  - 4) Effective Date: March 12, 2012-May 11, 2012

- c) Name: Charles Abba
- 1) Position: Principal, 1.0 FTE
  - 2) Location: High School
  - 3) Action: Resignation for Retirement
  - 4) Effective Date: June 30, 2012
  - 5) Length of Service: 22 years

2. It is recommended that the Board of Education approve the following winter coaches for the 2011-12 school year.

- a) Name: Darnell Douglas
- 1) Sport: Indoor Track
  - 2) Experience: Step 1, Year 1
  - 3) Stipend: \$ 2,779

- b) Name: Allison Ayres
- 1) Sport: Swimming, Head Varsity Coach
  - 2) Action: Resignation

- c) Name: William Dergosits
  - 1) Sport: Swimming, Head Varsity Coach
  - 2) Experience: Step 1, Year 1
  - 3) Stipend: \$ 3,396

- d) Name: Richard Arket
  - 1) Sport: Modified Basketball
  - 2) Action: Resignation

3. It is recommended that the Board of Education approve a \$1,000 stipend for Lizette Liebold for earning a National Board Certification for the 2011-12 school year.

D. Support Staff Appointments:

1. It is recommended that the Board of Education approve the following support staff actions. (All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that he/she is fully cleared for employment.

- a) Name: Tina Benoit
  - Position: 10 month Temporary Food Service Helper
  - Hours Per Day: 2.5 hours per day
  - Hourly Salary: Step 1 of Salary grade C; \$10.91/hour
  - Location: Slingerlands Elementary School
  - Effective Date: December 12, 2011
  - Ending Date: June 30, 2012
  - Reason: Due to the resignation of Tanya Balfort

- b) Name: Diane Schneider
  - Position: Bus Driver
  - Location: Transportation
  - Effective Date: January 20, 2012
  - Reason: Resignation for retirement reasons
  - Length of Service: 9 years

- c) Name: Randi Sayles
  - Position: School Monitor (Aide to Students with Disabilities)
  - Location: Slingerlands Elementary School
  - Effective Date: December 9, 2011
  - Reason: Resignation for personal reasons
  - Length of Services: 2 years

- d) Name: Jill Donnelly  
 Position: Internal Claims Auditor  
 Location: Central Office  
 Effective Date: December 31, 2011  
 Reason: Resignation for personal reasons  
 Length of Service: 5 years
- e) Name: Lisa Allendorph  
 Position: 12 month Temporary Internal Claims Auditor  
 Hours Per Week: 2-5 hours/week  
 Hourly Salary: \$25.00.hour  
 Location: Central Office  
 Effective Date: December 12, 2011  
 Ending Date: June 30, 2012  
 Reason: Due to the resignation of Jill Donnelly

E. Committee on Special Education/Preschool Special Education Recommendations:

1. It is recommended that the Board of Education approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates.

9/21/11; 10/19/11; 10/27/11; 11/2/11; 11/3/11; 11/4/11;  
 11/7/11; 11/8/11; 11/9/11; 11/10/11; 11/15/11;  
 11/16/11; 11/17/11; 11/21/11; 11/23/11; 11/28/11;  
 11/29/11; 11/30/11

- F. Treasurer's Report, Budget Status Reports and Extra-Classroom Reports – It is recommended that the Board of Education accept the Treasurer's Report for the month of October 2011, Budget Status Reports from the period ending October 31, 2011, and Extra Classroom Reports for the quarter ending September 30, 2011.
- G. Acceptance of Internal Auditor's Report – It is recommended that the Board of Education accept the Internal Auditor's Reports, covering the areas of attendance reporting, extra-classroom activity accounts, and grant administration, as recommended by the Audit Committee.
- H. It is recommended that the Board of Education approve \$23,000 for software (Link It, Nova Net) to support the APPR process for the remainder of the 2011-12 school year.

- XII. Visitors Public Comments to the Board of Education\*\*
- XIII. Future Meetings and Events
  - A. Wednesday, December 21, 2011: Board Meeting, 7:00pm, BCHS LMC
  - B. Wednesday, January 4, 2012: Board Meeting, 7:00pm, BCHS LMC
  - C. Wednesday, January 18, Board Meeting, 7:00pm, BCHS LMC
- XIV. Adjourn to Executive Session
- XV. Adjournment

\*\* It is the policy of the Board of Education to allow public comment during the visitor periods of the public session of the Board meeting. It is not our policy to be engaged in public debate during this time of the meeting. Furthermore, we will not entertain public comments on specific employees or personnel matter. Your comments and statements are important to the Board of Education and are greatly appreciated. If there is information we can provide for you after the meeting, feel free to contact the superintendent's office with your request and we will do our best to get information for your needs as soon as possible.

**2011-2012  
BUDGET AMENDMENT  
December 7, 2011**

Be it resolved that the 2011-2012 budget be amended as follows:

**A510 ESTIMATED REVENUE:**

A2705	Gifts and Donations	\$ 6,879.77
-------	---------------------	-------------

**A960 APPROPRIATIONS:**

A2855.150-01-0000	Salaries/Coaches	\$ 5,793.00
A9020.800-01-0000	TRS	643.61
A9030.800-01-0000	FICA/Medicare	443.16

**Purpose:**

to reflect a donation from the Indoor Track Boosters to fund two coaching positions.

**2011-2012  
BUDGET AMENDMENT  
December 7, 2011**

Be it resolved that the 2011-2012 budget be amended as follows:

**A510 ESTIMATED REVENUE:**

A2705	Gifts and Donations	\$ 1,000.00
-------	---------------------	-------------

**A960 APPROPRIATIONS:**

A2280.501-21-2300	Supplies/MS/Ind. Arts	\$ 1,000.00
-------------------	-----------------------	-------------

**Purpose:**

to reflect a donation for the Middle School TV Studio from Henry Connelly.