

**ADMISSION OF NON-RESIDENT STUDENTS REGULATION***Student Addresses: Verification and Investigation*

1. Should a student's address change at any time during his/her enrollment, residency must be confirmed by an acceptable document, e.g., a lease, a utility bill, a voter registration card.
2. If a student's address is not the address of his/her parent(s) or legal guardian(s), the Building Principal shall consult with the Attendance Office to confirm the procedures used in determining the student's current address. The Attendance Office shall then investigate and provide specific evidence of the child's false claim to residency.
3. If the evidence indicates that a student's address has been purposefully changed in order for him/her to attend a school in a district other than the one he/she is legally entitled to attend, he/she shall be immediately transferred to the appropriate district.
4. Student admission shall not be delayed pending verification of the address. A verification and/or investigation shall take place after student admission has been effected.

Adoption date: June 19, 2002