

Regular Meeting of the Board of Education
of the Bethlehem Central School District held at
the Educational Services Center,
90 Adams Place, Delmar, New York

Members Present – Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman,
Mr. Cooper, Ms. Wijeyesinghe and Dr. Navarro

Members Absent – None

Others Present – Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston and visitors.

1. CALL TO ORDER

The meeting was called to order by Mrs. G. Stever at 5:30 p.m.

2. EXECUTIVE SESSION

It was moved by Mrs. Lenhardt, seconded by Ms. Bierman, and passed unanimously to move to Executive Session at 5:30 p.m. to discuss personnel and confidential matters.

Present at Executive Session: Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman, Mr. Cooper, Ms. Wijeyesinghe, Dr. Navarro, Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston, and Ms. Meacham.

3. RECONVENE REGULAR MEETING

The regular meeting was reconvened by Mrs. G. Stever at 7:08 p.m.

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the regular meeting minutes of October 5, 2011.

6. PRESENTATIONS

Several high school students gave the Board of Education and visitors a presentation of their April 2011 trip to Spain.

7. STUDENT SENATE REPORT

Jamie Rosen, Student Senate Representative, reported on the following:

- 2nd annual Dodgeball Tournament is next week. Last year there were 16 teams participating, this year there are 32 teams. It's nice to see the participation increase and the student spirit during the tournament is great. Student Senate has decided to have donation boxes set up so that students can donate cans of food for victims of Hurricane Irene.
- Student Senate is helping new clubs to get started, by donating funds, helping the club determine how they can benefit the students of the school or how to help others in need.

8. BOARD OF EDUCATION REPORT

Ms. Wijeyesinghe attended the first Middle School PTA meeting, which was a collaborative effort between PTA members and Middle School Staff. Students attended meeting to talk about different clubs. Meeting was well run, thanks to all for this opportunity.

Mrs. Lenhardt attended the State Education Commissioner, John King's, presentation on Regents' Reform Package on October 12th at Albany High School. It was very interesting and quite impressive how much time he spent on the questions and answers portion of the presentation.

Mrs. G. Stever noted that she and Jody Monroe attended the Culinary Arts Class "cook-off" event. It was fun with lots of great food.

10. SUPERINTENDENT'S REPORT

Dr. Tebbano noted the following:

- High School Floor tile is being installed, should be done soon and it looks great.
- The Business Office construction is under way and will give the Board details in upcoming meetings. We hope to be moving the Business Office operations to the High School around December 1st. The Curriculum Department and Superintendent's office should be moving sometime around January 1st. Suggest moving the Board of Education meetings to the High School LMC beginning with the first meeting in December. District will make announcements in order for the community to be aware of the move.

11. PERSONNEL ACTION – INSTRUCTIONAL

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.)

It was moved by Mr. Downey, seconded by Mrs. Lenhardt and passed unanimously to approve the following Instructional staff actions:

1. Name: Patrick O'Connell
Position: 1.0 Probationary – Music Teacher
Tenure Area: Music
Building: Elementary Schools
Probationary Start Date: 11/1/11
Tenure Date: 8/31/13
Seniority Date: 9/1/10
Salary: \$36,614 MA Step 1
Education: BM – Ithaca College – Music
MM – Yale Univeristy – Music
Certification: Music
Status:
Reason: Retirement of Mary Jane Hughes
2. Name: Margaret Wyanski
Position: 1.0 Probationary – CSD Chairperson
Tenure Area: CSE Chairperson
Building: District
Probationary Start Date: 11/14/11
Tenure Date: 11/13/14
Seniority Date: 11/14/11
Salary: \$59,362. MA + 28 Step 17
Education: BS – SUNY Plattsburgh – Special Education
MS – SUNY Albany – Reading

CAS – School Building Leader
Certification: School Building Leader
Status: Special Education
Reason: Resignation of Michele Goldman

3. Approve the following winter coaching positions for the 2011-12 school year:

| | | <u>Step</u> | <u>Year</u> | <u>Salary</u> |
|----------------|---------------------------|-------------|-------------|---------------|
| Gregg Jette | Modified Girls Basketball | 1 | 1 | \$1,892 |
| Matthew Sitors | JV Wrestling | 1 | 1 | 3,133 |

12. **PERSONNEL ACTION – SUPPORT STAFF**

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.):

It was moved by Ms. Wijeyesinghe, seconded by Mr. Downey and passed unanimously to approve the following Instructional staff actions:

1. Name: Lea McGrath
Position: School Monitor (Noon Hour Aide)
Location: Hamagrael Elementary School
Effective Date: October 14, 2011
Reason: Resignation for personal reasons
Length of Service: 3 years

2. Name: Thomas Bacher
Position: 10 month Temporary School Monitor (Clerical Aide)
Hours Per Day: 3 hours per day, 204 days per year
Hourly Salary: Step 1 of Salary grade 3-1; \$14.26
Location: Middle School
Effective Date: October 24, 2011
Ending Date: June 30, 2011
Reason: Due to the resignation of Patricia Padula

3. Name: Anthony Campigno
Position: 10 month Temporary School Monitor (Noon Hour Aide)
Hours Per Day: 2 hours per day
Hourly Salary: Step 1 of Salary grade 3-1; \$14.26
Location: Eagle Elementary School
Effective Date: October 24, 2011
Ending Date: June 30, 2011
Reason: Due to the resignation of Amy Hunter

4. Name: Lisa Greenfield
Position: 10 month Temporary School Monitor (Noon Hour Aide)
Hours Per Day: 2 to 2.5 hours per day

Location: Eagle Elementary School
Effective Date: October 24, 2011
Ending Date: June 30, 2011
Reason: Increase due to the reallocation of hours within existing staff

5. Name: Theresa Wood
Position: School Monitor (Aide to Students with Disabilities)
Hours Per Day: 6.25 to 6.5 hours per day
Location: Middle School
Effective Date: September 8, 2011
Reason: Increase due to the needs of a student with disabilities

6. Name: Jennifer Fox
Position: School Monitor (Aide to Students with Disabilities)
Effective Date: October 24, 2011
Reason: Termination

13. COMMITTEE ON SPECIAL EDUCATION/PRESCHOOL EDUCATION RECOMMENDATIONS

It was moved by Mr. Downey, seconded by Mrs. Lenhardt and passed unanimously to approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates:

9/29/11; 10/4/11; 10/6/11; 10/11/11

14. CLAIMS AUDITOR AND TRESURER'S REPORT

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to accept the Claims Auditor Report for the month of September 2011 and the Treasurer's Reports for the month of July 2011 and August 2011.

15. EXTEND SNOW PLOWING AND REMOVAL CONTRACT

It was moved by Mr. Downey, seconded by Ms. Wijeyesinghe and passed unanimously to extend the Snow Plowing and Removal contract services by J.E. Hoenig and Son Land Services for the 2011-12 school year in accordance with the attached tabulations. Snow Plowing and Removal bid was completed and awarded October 2010, with the option to extend for two, one (1) year periods.

16. ACCEPT DONATION BY BETHLEHEM FESTIVAL FUND

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to accept the donation by the Bethlehem Festival Fund to be used as scholarship money for six (6) Glenmont Elementary students to attend Nature's Classroom. Note: A budget modification is not needed because these funds will be deposited into the Glenmont Elementary Extra-Classroom Account and not the District's General Fund.

17. APPROVE CASHIC AGREEMENT REVISIONS

It was moved by Ms. Wijeyesinghe, seconded by Ms. Bierman and passed unanimously to approve the revisions to the Capital Area Schools Health Insurance Consortium (CASHIC) Trust Agreement, as per attached.

18. APPROVE THE FOLLOWING POLICIES

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the following policies:

| | |
|----------|--|
| 1000 | Community Relations Goals Policy |
| 1420 | Complaints About Curricula or Instructional Materials Policy |
| 1420-R | Complaints About Curricula or Instructional Materials Regulation |
| 2382 | Broadcasting and Taping of Board Meetings |
| 2520 | Board Member Training |
| 4311.1-R | Display of the Flag Regulation |
| 5030 | Student Complaints |

19. EXTERNAL AUDITOR’S REPORT

It was moved by Mr. Downey seconded by Ms. Bierman, and passed unanimously to accept the External Auditor’s Report and Management Letter for the 2010-11 school year as recommended by the Audit Committee.

20. FUTURE MEETINGS AND EVENTS

| | | |
|------------------------------|---------|-------------------------|
| Wednesday, November 2, 2011 | 7:00 pm | Regular Board Meeting |
| Wednesday, November 16, 2011 | 7:00 pm | Regular Board Meeting |
| Tuesday, November 22, 2011 | 5:30 pm | Audit Committee Meeting |
| Wednesday, December 7, 2011 | 7:00 pm | Regular Board Meeting |

21. ADJOURNMENT

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe, and passed unanimously at 8:05pm to adjourn the regular meeting.

Respectfully submitted,

Michelle Curtis
Deputy Clerk

Date approved _____