

Regular Meeting of the Board of Education
of the Bethlehem Central School District held at
the Educational Services Center,
90 Adams Place, Delmar, New York

Members Present – Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman,
Mr. Cooper, Ms. Wijeyesinghe and Dr. Navarro

Members Absent – None

Others Present – Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston and visitors.

1. CALL TO ORDER

The meeting was called to order by Mrs. G. Stever at 6:00 p.m.

2. EXECUTIVE SESSION

It was moved by Mrs. Lenhardt, seconded by Ms. Bierman, and passed unanimously to move to Executive Session at 6:00 p.m. to discuss personnel and confidential matters.

Present at Executive Session: Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman, Mr. Cooper, Ms. Wijeyesinghe, Dr. Navarro, Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, and Mrs. Johnston.

3. RECONVENE REGULAR MEETING

The regular meeting was reconvened by Mrs. G. Stever at 7:05 p.m.

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to approve the regular meeting minutes of October 19, 2011.

6. PRESENTATIONS

Dr. Tebbano noted that October 24-28, 2011 was Board of Education recognition week. In appreciation for all the work that our Board of Education members do for the School District, as volunteers, various books for district school libraries are being donated in honor of each board member.

Pat Antonucci, Progress Club Representative, presented an award to Alexi Hull as the national winner of this year's essay contest. Alexi read her essay about Sammy to Board Members and visitors.

Al Karam, Director of Transportation, and Transportation Staff members gave Board Members and visitors a presentation on the scope of operations of the Transportation Department.

7. STUDENT SENATE REPORT

Connor Rohan, Student Senate Representative, reported on the following:

- Dodgeball Tournament was huge success. Student Senate is planning one for the Spring.
- Due to a Student Senate member resigning, Student Senate will be holding an election to fill the vacant seat.
- This year's Leadership Conference will be sponsored by G.E., six (6) Student Senate members will have the opportunity to attend.

8. BOARD OF EDUCATION REPORT

Mr. Cooper reported on the following:

- Several Board Members attended the Character Award Breakfast at the Middle School. The breakfast is held to acknowledge students who have gone above and beyond, and have shown exceptional character. Thanks to Mr. Klugman and staff for putting on such a wonderful event. It is great!
- Visited several Special Education classrooms and observed the Special Education Program at the Middle School. Thanks to Kathy Johnston, Director of SESS, for this opportunity. Also will be visiting the Lab School Program on Thursday, with Ms. Wijeyesinghe, if other Board Members would like to attend.
- Attended many workshops at NYSSBA's annual conference, one as District delegate for the School District's Board, discussed many resolutions of which 19 out of 21 passed. Congratulations to Mrs. Lenhardt who was voted 1st Vice President for NYSBBA.

Dr. Navarro visited the high school and met with Social Studies Supervisor, Nick Petraccione, and Principal, Chuck Abba. Also visited several classes where students were able to ask questions and express concerns about their school. Dr. Navarro encouraged students to bring their questions to the Board Members. The Board of Education wants to hear their questions and it is important.

Dr. Navarro also attended the Eagle "Spooktacular" event. It was awesome the kids had a great time and the "haunted hallway" was the best.

Mr. Downey attended a couple of Varsity games, field hockey and boys soccer, both were very good events. Good luck to the teams that are moving on.

Ms. Bierman noted that the High School Music Concert was enjoyable. Our students are so talented and just amazing.

Ms. Bierman and Ms. Wijeyesinghe noted that the Middle School is working on some curriculum changes, and asked that when done, to bring the information to the Board Members.

Mrs. Lenhardt noted how important it is for Board Members to visit the schools and really see what is going on. It is such a great opportunity to get the information first hand. Thank you to the Board Members for seizing these opportunities, this is truly valuable time spent.

10. SUPERINTENDENT’S REPORT

Dr. Tebbano noted, as a follow up to last meeting, Board Members had inquired about providing transportation to the “Yes I Can” program held at the YMCA. Per district policies 8413 and 8413.2, the district is unable to provide transportation for non-academic after school programs sponsored by another organization. If the district decided to fully fund the program, then we can provide the transportation.

11. PERSONNEL ACTION – INSTRUCTIONAL

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.)

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the following Instructional staff actions:

1. New Teacher: Margaret Wyanski
 Discipline: CSE Chairperson
 Building: District
 Advisor: David Norman
 Total Stipend: \$400.00

2. Approve the correction for stipends and resignation for the following coaches for the 2011-12 school year.

		<u>Amount</u>
Sarah Hopkins	Fall Modified Soccer	\$1,714
David Palmer	Fall Modified Football	4,322
Danielle Varsanyi	Winter Varsity Swim Ass’t	4,117
Dawn Austin	Spring Girls Varsity Lacrosse	5,117
Jason Wood	Varsity Hockey	Resign

3. The following corrections in stipends for Intramurals for the 2011-12 school year.

		<u>Amount</u>
Sandra Banas	MS Learn to Swim	\$588
Sharee Roth	MS Learn to Swim	588

4. The following co-curricular appointment for the 2011-12 school year.

		<u>Level</u>	<u>Step</u>	<u>Amount</u>
Stephanie Breen	Cheerleading(Winter)	D	1	\$1,566
Kate Burkart	NCBI	C	1	1,050
Ryan St. John	NCBI	C	1	1,050

5. The salary adjustments for professional development advancement according to the attached list. The applicants were submitted by the October 1, 2011 deadline and are recommended for approval by the Professional Advancement Committee.

6. The attached list of Instructors for the Continuing Education Program for the 2011-12 school year.

12. PERSONNEL ACTION – SUPPORT STAFF

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.):

It was moved by Mr. Downey, seconded by Ms. Bierman and passed unanimously to approve the following Instructional staff actions:

1. Name: Maura O'Brien
Position: 10 month Temporary School Monitor (Aide to Students with Disabilities)
Hours Per Day: 3 hours per day
Hourly Salary: Step 2 of Salary grade 3-1; \$14.91
Location: Slingerlands Elementary School
Effective Date: November 7, 2011
Ending Date: June 30, 2012
Reason: Due to the needs of a student with disabilities
2. Name: Mackenzie Riegel
Position: 10 month Probationary School Monitor (Aide to Students with Disabilities)
Hours Per Day: 6.25 hours per day
Annual Salary: Step 1 of Salary grade 3-1; \$17,023
Prorated Salary: \$13,369
Location: Eagle Elementary School
Effective Date: November 7, 2011
Reason: Due to the resignation of Andrew Stanton
3. Name: Brian Carl
Position: Bus Driver
Hours Per Day: 6.5 to 6.75 hours per day
Location: Transportation
Effective Date: November 7, 2011
Reason: Due to the actual time to complete the route
4. Name: Joseph Myers
Position: Bus Driver
Hours Per Day: 6 to 6.25 hours per day
Location: Transportation
Effective Date: November 7, 2011
Reason: due to the actual time to complete the route
5. Name: Diane Schrempf
Part time Position: Jump Start Coordinator
Hours: Up to 15 hours per week
Hourly Salary: Step 1 of the prior year Salary grade 3-1; \$13.79
Location: District Wide
Effective Date: November 7, 2011
Ending Date: June 30, 2012
Reason: Resignation of Jennifer Spore

6. Name: Brandywine Curl
Position: 10 month Temporary Food Service Helper
Hours Per Day: 3.25 hours per day
Hourly Salary: Step 1 of Salary grade C; \$10.91
Location: Hamagrael Elementary School
Effective Date: November 7, 2011
Ending Date: June 30, 2012
Reason: Due to the deemed resignation of Alfia Miuccio

7. Name: Christi VanRoyen
Position: 10 month Temporary School Monitor (Noon Hour Aide)
Hours Per Day: 2.25 hours per day
Hourly Salary: Step 1 of Salary grade 3-1; \$14.26
Location: Hamagrael Elementary School
Effective Date: November 7, 2011
Ending Date: June 30, 2012
Reason: Due to the resignation of Lea McGrath

13. COMMITTEE ON SPECIAL EDUCATION/PRESCHOOL EDUCATION RECOMMENDATIONS

It was moved by Mrs. Lenhardt, seconded by Ms. Bierman and passed unanimously to approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates:

10/11/11; 10/12/11; 10/14/11; 10/18/11; 10/19/11; 10/20/11; 10/21/11;
10/25/11; 10/26/11

14. TREASURER'S and BUDGET STATUS REPORTS

It was moved by Ms. Wijeyesinghe, seconded by Mr. Downey and passed unanimously to accept the Treasurer's Reports for the month of September 2011 and the Budget Status Reports from the period ending September 30, 2011.

15. REAPPROVE THE SUBSTITUTE AND EXTRA HELP RATE SHEET

It was moved by Ms. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously to re-approve the Substitute and Extra Help Rate Sheet, to reflect the updated Technology titles, as per attached.

16. BUDGET AMENDMENT FOR DONATION BY BETHLEHEM BASEBALL BOOSTER CLUB

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to amend the 2011-12 budget to reflect acceptance of the donation by the Bethlehem Baseball Booster Club for stone material and fabric, which will be used to improve the batting cage and bleacher area located near the High School varsity baseball field, as per attached.

17. APPOINT BENETECH AS THIRD PARTY ADMINISTRATOR FOR IRS SECTION 125 FLEXIBLE BENEFITS PLAN

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the appointment of Benetech as the District's Third Party Administrator for IRS Section 125 Flexible Benefits Plan, effective for the 2012 plan year. This selection is based on an RFP with the option to extend four additional years.

18. FIRST READING OF THE FOLLOWING POLICIES

The Board of Education conducted a first reading of the following policies:

8630	Computer Resources and Data management
8630-R	Computer Resources and Data management Regulation

19. FUTURE MEETINGS AND EVENTS

Wednesday, November 16, 2011	7:00 pm	Regular Board Meeting
Tuesday, November 22, 2011	5:30 pm	Audit Committee Meeting
Wednesday, December 7, 2011	7:00 pm	Regular Board Meeting HIGH SCHOOL - LMC

20. ADJOURNMENT

It was moved by Mrs. Lenhardt, seconded by Mr. Downey, and passed unanimously at 8:55pm to adjourn the regular meeting.

Respectfully submitted,

Michelle Curtis
Deputy Clerk

Date approved _____