

Regular Meeting of the Board of Education
of the Bethlehem Central School District held at
the Bethlehem Central High School,
700 Delaware Avenue, Delmar, New York

Members Present – Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman,
Mr. Cooper, Ms. Wijeyesinghe and Dr. Navarro

Members Absent – None

Others Present – Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston and visitors.

1. CALL TO ORDER

The meeting was called to order by Mrs. G. Stever at 6:00 p.m.

2. EXECUTIVE SESSION

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe, and passed unanimously to move to Executive Session at 6:00 p.m. to discuss personnel and confidential matters.

Present at Executive Session: Mrs. G. Stever, Mr. Matthew Downey, Mrs. Lenhardt, Ms. Bierman, Mr. Cooper, Ms. Wijeyesinghe, Dr. Navarro, Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston and Mr. Abba.

3. RECONVENE REGULAR MEETING

The regular meeting was reconvened by Mrs. G. Stever at 7:05 p.m.

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the regular meeting minutes of December 7, 2011.

6. PRESENTATIONS

Ms. Monroe, Assistant Superintendent for Educational Programs, and Mr. Charles Abba, High School Principal, gave Board Members an overview of the proposed changes to the High School Curriculum. Ms. Monroe noted that there are several name changes for various courses, and requests for additional courses, which can be done in the existing budget. There should not be a need for additional staffing. With Board approval, these courses will be offered in the Curriculum Handbook for the 2012-13 school year, providing there are enough students enrolled. After discussion:

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the High School Curriculum changes for the 2012-13 school year.

Mrs. Kehoe, Chief Business and Financial Officer, presented Board Members and visitors an overview of the proposed lease terms with Albany County Sheriffs Department for Clarksville Elementary.

7. STUDENT SENATE REPORT

Brad Campion, Student Senate President, reported on the following:

- Students are looking forward to the upcoming break week
- This week is “spirit week” and Friday is “tacky sweater day”
- Student Senate is continuing with the coat drive
- Mid quarter grades are coming out, just before the break week

8. BOARD OF EDUCATION REPORT

Mr. Cooper attended Romeo and Juliet at the High School, presented by Theatre Without A Net. What a great production and would like to commend all who were involved.

Ms. Wijeyesinghe noted that she toured Slingerlands and Eagle schools to get a sense of how the larger schools were operating. She met with teachers, principals, and visited the cafeteria during lunch periods, and all seems to be running great. Thank you to all staff for their efforts in getting the students into the buildings and making them feel a part of the school is greatly appreciated.

Ms. Wijeyesinghe visited a high school class, which was not Special Education, but due to scheduling, about half of the class had IEP's or a 504 plan. It is amazing the time and effort that staff put in to our Special Education Program at an early age, to help limit the services they may need at a later time when they are older. Very impressed with the teacher and the students, it was a great experience. Would also like to commend Ms. Johnston, Mr. Abba and staff for working so hard to integrate our Special Education students.

Mrs. Lenhardt noted that this is the final Board of Education meeting for Dr. Tebbano, who is retiring at the end of December. Mrs. Lenhardt, on behalf of Board Members, thanked Dr. Tebbano for his years of service and his dedication to Bethlehem Central, as a Teacher, Supervisor, Principal, and Superintendent of Schools.

Mrs. Stever presented Dr. Tebbano a plaque honoring all his years of service as an Educational Leader.

9. SUPERINTENDENT'S REPORT

Dr. Tebbano thanked Board Members for their kind words and well wishes.

Dr. Tebbano asked all to keep Mary Jane Hughes and her family in their thoughts and prayers.

10. PERSONNEL ACTION – INSTRUCTIONAL

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.)

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the following Instructional staff actions:

- a) Name: Lauren Ward
- 1) Position: Elementary Teacher
 - 2) Location: Glenmont Elementary
 - 3) Effective Date: December 5, 2011 through March 9, 2012
 - 4) Type of Leave: Change Dates of Maternity Leave

- b) Name: Karen Sutphin
- 1) Position: 1.0 English Teacher
 - 2) Location: Middle School
 - 3) Effective Date: April 16, 2012 through June 30, 2012
 - 4) Reason: Maternity Leave

2. Approved the following intramural appointment for the 2011-12 school year.

- a) Name: Sharee Roth
- 1) Position: Winter Intramurals
 - 2) Location: Middle School
 - 3) Stipend: \$783
 - 4) Reason: Replacing Mark Nealon

3. Approved the following Instructor for the Continuing Education Program for the Fall 2011-12 school year.

- a) Name: Scott Landry
- 1) Course: Interval Core Training
 - 2) Salary: \$25.00 per class

4. Approve the Athletic appointments for the 2011-12 school year.

- a) Name: Ryan St. John
- 1) Sport: Boys Modified Basketball
 - 2) Experience: Step 1, Year 1
 - 3) Stipend: \$1,577 (prorated from \$1,892)

- b) Name: Dawn Austin
- 1) Sport: Girls Varsity Lacrosse
 - 2) Action: Resignation

- c) Name: Allison Ayres
- 1) Sport: Swimming, Head Varsity Coach
 - 2) Stipend: \$614 (prorated from \$4,297)
 - 3) Action: Resignation

11. PERSONNEL ACTION – SUPPORT STAFF

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.):

It was moved by Mr. Downey, seconded by Ms. Wijeyesinghe and passed unanimously to approve the following Instructional staff actions:

- a) Name: James Endres
 - 1) Position: Bus Driver
 - 2) Location: Transportation
 - 3) Effective Date: December 30, 2011
 - 4) Reason: Resignation for retirement reasons
 - 5) Length of Service: 21 years

- b) Name: Maria O’Connell
 - 1) Position: Bus Driver
 - 2) Location: Transportation
 - 3) Effective Date: December 29, 2011
 - 4) Reason: Resignation for retirement reasons
 - 5) Length of Services: 19 years

- c) Name: Karen Ayres
 - 1) Position: School Monitor (Noon Hour Aide)
 - 2) Location: Middle School
 - 3) Effective Date: December 23, 2011
 - 4) Reason: Resignation for personal reasons
 - 5) Length of Service: 12 years

- d) Name: Erinn McNeil
 - 1) Position: School Monitor (Noon Hour Aide)
 - 2) Location: Slingerlands Elementary School
 - 3) Effective Date: December 9, 2011
 - 4) Reason: Resignation to accept another position within the district

- e) Name: Erinn McNeil
 - 1) Position: 10 month Probationary School Monitor (Aide to Students with Disabilities)
 - 2) Hours Per Day: 6.25 hours per day
 - 3) Annual Salary: Step 3 of Salary grade 3-1; \$18,575
 - 4) Prorated Salary: \$11,087
 - 5) Location: Slingerlands Elementary School
 - 6) Effective Date: January 3, 2012
 - 7) Reason: Due to the needs of a student with disabilities

- f) Name: Susan Egan
- 1) Position: 10 month Probationary School Monitor
(Aide to Students with Disabilities)
 - 2) Hours Per Day: 6.25 hours per day
 - 3) Annual Salary: Step 1 of Salary grade 3-1; \$17,023
 - 4) Prorated Salary: \$10,160
 - 5) Location: Slingerlands Elementary School
 - 6) Effective Date: January 3, 2012
- g) Name: Douglas Williams
- 1) Position: Bus Driver
 - 2) Hours Per Day: 3 to 1.8 hours per day
 - 3) Location: Transportation
 - 4) Effective Date: January 3, 2012
 - 5) Reason: Due to a decreased need for the bus route
- h) Name: Mary Ellen Baker
- 1) Position: School Monitor (Aide to Students with Disabilities)
 - 2) Hours Per Day: 6.5 to 6.25 hours per day
 - 3) Location: Elsmere
 - 4) Effective Date: December 14, 2011
 - 5) Reason: Decrease in hours due to the needs of a student with disabilities

12. COMMITTEE ON SPECIAL EDUCATION/PRESCHOOL EDUCATION RECOMMENDATIONS

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates:

11/30/11; 12/1/11; 12/5/11; 12/6/11; 12/7/11; 12/8/11; 12/9/11; 12/12/11;
12/13/11; 12/14/11; 12/16/11

13. APPROVE LIBRARY SYSTEM LIAISON

It was moved by Mr. Downey, seconded by Ms. Wijeyesinghe passed unanimously to appoint Jennifer Brown as Bethlehem Central School District School Library System Liaison for the BOCES Library Services Board.

14. FIRST READING OF THE FOLLOWING POLICIES

The Board of Education conducted a first reading of the following policies:

1. 1130 Media Relations
2. 1741 Home-Schooled Students
3. 1900 Parental Involvement
4. 2350 Board Meeting Procedures
5. 5405 Wellness Policy on Nutrition and Physical Education
6. 5405-R Wellness Policy on Nutrition and Physical Education Resolution
7. 8635 Information Security Breach and Notification
8. 8635-R Information Security Breach and Notification Resolution

15. CLAIMS AUDITORS REPORT

It was moved by Ms. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously to accept the Claims Auditors Report for the Month of November 2011.

16. FUTURE MEETINGS AND EVENTS

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| Wednesday, January 4, 2012 | 7:00 pm | Regular Board Meeting HIGH SCHOOL - LMC |
| Wednesday, January 18, 2012 | 7:00 pm | Regular Board Meeting HIGH SCHOOL - LMC |
| Wednesday, February 1, 2012 | 7:00 pm | Regular Board Meeting HIGH SCHOOL - LMC |

18. ADJOURNMENT

It was moved by Ms. Bierman, seconded by Mr. Downey, and passed unanimously at 8:33pm to adjourn the regular meeting.

Respectfully submitted,

Michelle Curtis
Deputy Clerk

Date approved _____