

Organizational meeting of the Board of Education
of the Bethlehem Central School District held at
the Educational Services Center,
90 Adams Place, Delmar, New York

Members Present – Mrs. G. Stever, Mr. Downey, Mrs. Lenhardt, Ms. Bierman,
Mr. Cooper, Ms. Wijeyesinghe and Dr. Navarro

Members Absent – None

Others Present – Dr. Tebbano, Mrs. Kehoe, Ms. Monroe, Mrs. Johnston and visitors.

1. CALL TO ORDER

The meeting was called to order by Mrs. G. Stever at 6:00 p.m.

2. EXECUTIVE SESSION

It was moved by Ms. Wijeyesinghe, seconded by Ms. Bierman, and passed unanimously to move to Executive Session at 6:00 p.m. to discuss personnel and confidential matters.

Present at Executive Session: Mrs. G. Stever, Mr. Downey, Mrs. Lenhardt, Ms. Bierman, Mr. Cooper, Ms. Wijeyesinghe, Dr. Navarro, Dr. Tebbano, Mrs. Kehoe, Ms. Monroe and Mrs. Johnston.

3. RECONVENE REGULAR MEETING

The regular meeting was reconvened by Mrs. G. Stever at 7:10 p.m.

Board Members and visitors observed a moment of silence for Mr. Alfred Restifo, former teacher, who recently passed away.

4. APPROVAL OF MINUTES

It was moved by Ms. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously to approve the organizational meeting minutes of July 6, 2011.

5. PRESENTATIONS

Mrs. Kehoe presented an overview of how the final tax rates were determined, after discussion:

2011-2012 TAX RATES AND WARRANTS

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously that the school tax rates and public library rates be set in accordance with the attached tax rate resolution and that the tax warrants be issued to the town of Bethlehem and New Scotland Tax Collectors to commence the collection of taxes for the 2011-2012 school year. The New Scotland tax warrant will be for a total of \$4,863,666 and the Bethlehem warrant will be for a total of \$55,621,744 with both amounts including the Library levy.

Ms. Jody Monroe discussed the new Annual Professional Performance Review (APPR) requirements for evaluating teachers and principals. The Board of Education will need to approve the APPR at the September 7, 2011 Board of Education meeting.

6. BOARD OF EDUCATION REPORT

Mrs. Lenhardt noted that the Bethlehem Central Community Foundation last met on July 21st and outlined some of the areas of funding that they want to focus on and will be seeking input from the school district. They are working on a brochure and on improving the accessibility to them on the school district website. They plan on a press conference in the fall to announce their affiliation with the Community Foundation of the Greater Capital Region and the Giving Campaign. They also will have a presence at the Homecoming Football Game on September 30th. Their next meeting is September 6th.

7. SUPERINTENDENT'S REPORT

Dr. Tebbano reported on the following:

- The replacement of the floor tiles at the high school is continuing. Hope to have the sub-floor down for the start of school and completion is expected by October 2011.
- Opening day (Superintendent's Conference Day) is September 6, 2011 at 8:30am at the high school. The first day of school is September 8th.
- Current student enrollment is 50 less students than predicted earlier in the year.
- Congratulations to Al Karam who received NYAPT's Art Shock Award for Transportation leader of the year.

8. PERSONNEL ACTION – INSTRUCTIONAL

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.)

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the following Instructional staff actions:

1. Name: Amy Bogus
Position: Elementary Teacher
Location: Eagle Elementary
Effective Date: November 21, 2011 through February 17, 2012
Type of Leave: Maternity Leave
2. Name: Kathryn R. Charvat
Position: Physical Education Teacher
Location: Eagle Elementary
Effective Date: October 11, 2011 through June 30, 2012
Type of Leave: Maternity Leave
3. Name: Khalan Micieli
Position: Elementary Teacher
Location: Hamagrael
Effective Date: September 6, 2011 through January 31, 2012
Type of Leave: Change to Maternity Leave Dates
4. Name: Anne L. Rappoccio
Position: 0.5 Library Media Specialist
Location: Elsmere
Effective Date: 7/14/11
Reason: Resignation for Personal Reasons
Length of Service: 1 Year

5. Name: Mary Jane Hughes
Position: 1.0 Music Teacher
Location: District
Effective Date: 10/31/11
Reason: Resignation for Retirement Reasons
Length of Service: 29 Years
6. Name: Kristin DeMeo
Position: 1.0 School Psychologist
Location: Glenmont Elementary
Effective Date: 8/2/11
Reason: Resignation for Personal Reasons
Length of Service: 3 years
7. Name: Nancy Zincio
Position: Health Teacher
Location: High School
Effective Date: 8/5/11
Reason: Resignation for Personal Reasons
8. Name: Tina Connors
Position: 1.0 Replacement – Elementary Teacher
Building: Slingerlands
Replacement Start Date: 10/14/11
End Date: 6/30/12
Salary: \$45,768. MA Step 1
Prorated Salary: \$39,360.
Education: MS – Sage Graduate School – Sp Ed / Literacy
BS – Russell Sage College – Childhood Education/Mathematics
Certification Status: Literacy (Birth-Grade 6)
Students with Disabilities (Grades 1-6)
Childhood Education (Grades 1-6)
Reason: Resignation of Rachel Bellizzi/Replacement for Maternity Leave of Stefanie Doemel
9. Name: Tina J. Varughese
Position: 1.0 Replacement English Teacher
Building: Middle School
Replacement Start Date: 9/1/11
End Date: 1/31/12
Salary: \$45,768. MA Step 1
Prorated Salary: \$22,884.
Education: MA – Teacher’s College, Columbia University – Teaching of English
BS – SUNY at Stony Brook – Nursing
BS – New York Institute of Technology – Biology
Certification Status: English Language Arts 7-12
Reason: Maternity Leave of Catherine Casey

10. Name: Krista M. Gillis
Position: Part-Time – .4 Art Teacher
Building: High School
Part Time Start Date: 9/1/11
End Date: 6/30/12
Salary: \$45,936. MA+6 Step 1
Prorated Salary: \$18,375.
Education: BS – Nazareth College – Art Education
MS – Nazareth College – Art Education
Certification Status: Visual Arts
Reason: Vacancy due to Joleen Roe taking mentor
position (.2)
Existing Part time position (.2)

11. Name: Danielle L. Connors
Position: Part-Time – 0.8 Spanish Teacher
Building: Middle School
Part-time Start Date: 9/1/11
End Date: 6/30/12
Salary: \$45,768. MA Step 1
Pro-Rated Salary: \$36,614.
Education: MS – SUNY Plattsburgh – Adolescent Spanish
Education
Certification Status: Spanish 7-12
Reason: Personal Leave of Danielle Vincent

12. Name: Michelle Moloney
Position: Part-Time – 0.4 Mathematics Teacher
Building: Middle School
Part-time Start Date: 9/1/11
End Date: 6/30/12
Salary: \$45,936. MA+6 Step 1
Pro-Rated Salary: \$18,374..
Education: BA – Queens College – Elementary & Early
Childhood Education
MS – Queens College – Mathematics 7-12
Certification Status: Mathematics 7-12
Nursery, Kindergarten & Grades 1-6
Reason: Retirement of Rosemary Norelli

13. Name: Katelyn E. Martin
Position: 1.0 Probationary – Math Teacher
Tenure Area: Mathematics
Building: High School
Probationary Start Date: 9/1/11
Tenure Date: 8/31/14
Seniority Date: 9/1/11
Salary: \$45,768. MA Step 1
Education: BA – State University at Plattsburgh –
Mathematics
MS – State University at Plattsburgh - Education

Certification Status: Mathematics 7-12
Reason: Retirement of Christine Corson

14. Name: Jennifer Gonyea
Position: 1.0 Probationary – K-12 Science Supervisor
Tenure Area: K-12 Science/Technology Supervisor
Building: District
Probationary Start Date: 9/1/11
Tenure Date: 8//31/14
Seniority Date: 9/1/11
Salary: \$82,809. MA+8 Step 16
Education: BS – SUNY Albany – Biology/Education
MS – SUNY Albany – Administration
Certification Status: School Administrator/Supervisor
Biology 7-12
Reason: Resignation of Michael Klugman to assume another position in the district

15. New Teacher: Jennifer Gonyea
Discipline: Science Supervisor
Building: District
Advisor: Nick Petraccione
Total Stipend: \$400.00

16. New Teacher: Kyle O'Brien
Discipline: CSE Chairperson/Special Education
Building: Elementary
Advisor: Melanie Painter
Total Stipend: \$400.00

17. New Teacher: Dena Sanders
Discipline: CSE Chairperson/Special Education
Building: High School
Advisor: Marisa Bel Holtz
Total Stipend: \$400.00

18. New Teacher: Sarah Georgian
Discipline: ESL
Building: Slingerlands
Mentor 2: Jennifer Gough
Total Stipend: \$320.00

19. New Teacher: Danielle Connors
Discipline: Spanish
Building: Middle School
Mentor: Shannon Casso
Total Stipend: \$960.00

20. New Teacher: Rachel Linehan
Discipline: Mathematics
Building: High School
Mentor: Claudia Mazzola

Total Stipend: \$1,200.00

21. New Teacher: Katelyn Martin
Discipline: Mathematics
Building: High School
Mentor: John Carlino
Total Stipend: \$1,200.00

22. It is recommended that the Board of Education approved the attached list of athletic coaches for the 2011-12 school year.

9. PERSONNEL ACTION – SUPPORT STAFF

(All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.):

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to approve the following Instructional staff actions:

1. Name: Denise Flansburg
Position: 10 month Temporary School Monitor (Noon Hour Aide)
Hours per Day: 3 hours per day
Hourly Salary: Step 1 of Salary grade 3-1; \$14.26/hour
Location: Middle School
Effective Date: September 8, 2011
Ending Date: June 30, 2012
Reason: Due to the resignation of Phyllis Scanni

2. Name: Janice Crookes
Position: 10 month Probationary School Monitor (Hall Monitor)
Hours per Day: From 6.5 to 7.5 hours per day
Location: High School
Effective Date: September 8, 2011
Reason: Due to the retirement of Christa Martin

3. Name: Denise Linstruth
Position: 10 month Probationary School Monitor (Hall Monitor)
Hours per Day: 6.5 hours per day
Hourly Salary: Step 4 of Salary grade 3-1; \$20,125
Location: High School
Effective Date: September 8, 2011
Reason: Recall due to retirement of Christa Martin

4. Name: Beena Salik
Position: 10 month Probationary School Monitor (Aide to Students with Disabilities)
Hours per Day: 6.25 hours per day
Hourly Salary: Step 5 of Salary grade 3-1; \$20,139
Location: Eagle Elementary School
Effective Date: September 8, 2011

Reason: Recall due to the resignation of Laura Baboulis

5. Name: Adrienne Emery
Position: 10 month Temporary School Monitor (Noon Hour Aide)
Hours per Day: 2 hours per day
Hourly Salary: Step 1 of Salary grade 3-1; \$14.26/hour
Location: Elsmere Elementary School
Effective Date: September 8, 2011
Ending Date: June 30, 2012
Reason: Due to the retirement of Cathy Dillon

6. Name: Judith Kehoe
Position: 12 month Probationary Chief Business and Financial Officer
Hours per Day: 8 hours per day
Location: Central Office
Effective Date: August 15, 2011
Reason: Has met the Albany County Civil Service requirements. Will begin to serve the 6 month probationary period.

10. COMMITTEE ON SPECIAL EDUCATION/PRESCHOOL EDUCATION RECOMMENDATIONS

It was moved by Mr. Downey, seconded by Ms. Wijeyesinghe and passed unanimously to approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates:

1/24/11; 2/3/11; 5/18/11; 6/17/11; 7/7/11; 7/8/11; 7/19/11; 7/21/11; 7/29/11

11. FALL CONTINUING EDUCATION

It was moved by Ms. Wijeyesinghe, seconded by Mr. Downey and passed unanimously to approve the attached list of Fall Continuing Education appointments and hourly rates.

12. CLAIMS AUDITOR AND TREASURER'S REPORTS

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to accept the Claims Auditor report for the month of June 2011 and the Treasurer's Report for the month of June 2011.

13. APPROVAL OF BEVERAGE AND SNACK BIDS

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to award the bid for Beverage and Snack Bid to the lowest bidder meeting specification for the 2011-12 school year in accordance with the attached tabulations.

14. APPROVAL OF DISPOSAL OF REFUSE AND RECYCLING BID

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to award the bid for disposal of refuse and recycling to the lowest bidder meeting specification for the 2011-12 school year in accordance with the attached tabulations.

15. APPROVAL OF ATHLETIC FOOTBALL RECONDITIONING SERVICES CONTRACT

It was moved by Ms. Wijeyesinghe, seconded by Mr. Downey and passed unanimously to approve the Athletic Trainer Services Contract with Premiere Athletic Training, Inc., effective August 8, 2011, as per attached contract. Cost of the service is pursuant to a request for proposal, with the option to renew the appointment for an additional two (2) years, ending June 13, 2014.

16. APPROVE HOURLY RATE FOR STUDENT LIFEGARDS

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to approve the rate of \$7.50 per hour for the 2011-12 school year for student lifeguards who supervise our boys and girls interscholastic swim teams' practices and meets at the high school and middle school during the fall and winter season.

17. BOCES SERVICE CONTRACT

It was moved by Ms. Wijeyesinghe, seconded by Mr. Downey and passed unanimously to approve the preliminary AS-7 contracts for the 2011-12 services and the amended AS-7 contracts for 2010-11 with BOCES, as per attached.

18. GE STAR BUDGET AMENDMENT

It was moved by Mrs. Lenhardt, seconded by Ms. Wijeyesinghe and passed unanimously to amend the 2011-2012 budget to reflect acceptance of the donation by the GE STAR Award to be used by the High School, as per attached budget amendment.

19. UNIVERSITY OF ALBANY BUDGET AMENDMENT

It was recommended that the Board of Education amend the 2011-2012 budget to reflect acceptance of the stipend from the University of Albany, to be used by the High School Math and Foreign Language Departments, as per attached budget amendment.

20. APPROVAL OF BOCES RESOLUTIONS

It was moved by Ms. Wijeyesinghe, seconded by Ms. Bierman and passed unanimously to authorize participation in the BOCES Cooperative Purchasing Bid for Food and Cafeteria Supplies for the 2011-12 school year, as per attached.

21. PROJECT ADVENTURE BUDGET AMENDMENT

It was moved by Ms. Bierman, seconded by Ms. Wijeyesinghe and passed unanimously to amend the 2011-2012 budget to reflect acceptance of the donation by the Jacqueline McHugh Memorial Fund to be used to purchase an additional element for Project Adventure at the High School, as per attached budget amendment.

22. ACCEPT DONATION BY THE BETHLEHEM GRIDIRON BOOSTER CLUB

It was moved by Mrs. Lenhardt, seconded by Mr. Downey and passed unanimously to accept the donation by the Bethlehem Gridiron Booster Club for the purchase and installation of two (2) new football goal posts for the lighted field at the high school.

23. INTERMUNICIPAL AGREEMENT

It was moved by Ms. Bierman, seconded by Mr. Cooper and passed unanimously to approve the attached Intermunicipal Agreement between Bethlehem and North Colonie, to enable Bethlehem private/parochial students to be transported by North Colonie, on a route in which North Colonie has the capacity to absorb additional students, at no cost to Bethlehem.

25. FUTURE MEETINGS AND EVENTS

Thursday, August 18, 2011	6:00 pm	Policy Committee Meeting
Wednesday, September 7, 2011	7:00 pm	Regular Board Meeting
Wednesday, September 21, 2011	7:00 pm	Regular Board Meeting
Wednesday, October 5, 2011	7:00 pm	Regular Board Meeting

26. ADJOURN TO EXECUTIVE SESSION

It was moved by Mrs. Lenhardt, seconded by Mr. Downey, and passed unanimously at 8:45 pm to adjourn to Executive Session.

27. RECONVENE REGULAR MEETING

The regular meeting was reconvened by Mrs. G. Stever at 9:15 pm.

28. ADJOURNMENT

It was moved by Mrs. Lenhardt, seconded by Mr. Downey, and passed unanimously at 9:15 pm to adjourn the regular meeting.

Respectfully submitted,

Michelle Curtis
Deputy Clerk

Date approved _____