

**Hamagrael PTA
School Year 2010-2011
Committee Descriptions**

After School Activities – The program provides educational enrichment for students in grades 1-5. These programs are offered in the Fall and Winter. Each session runs for approximately 5 weeks. The program utilizes parent volunteers to support the individual instructors during the 5 week sessions. The co-chairs of the committee coordinate the programs that will be offered, administer the necessary paperwork for student sign up, and ensure the programs progress efficiently from week to week.

Bethlehem Music Association – The chairperson is responsible for distributing membership information in the beginning of the school year and including informational inserts in the programs for our two concerts (winter and spring).

Book Fair – A PTA fund raiser held in the fall and spring allowing students to purchase books and accessories during a three-day period in November (16th - 18th) and March (8th -10 th). Parent volunteers are needed to assist with setup and throughout the event to assist the children in book selection and check out.

Boxtops for Education – Chairperson is responsible for collecting and tracking coupons and receipts as required by the manufacturer. The school earns points which can be redeemed for books and materials.\

CAPER - (Children and Parents Enjoying Reading) is a family reading program held once each month, November through April, in the Hamagrael auditorium. Hamagrael children from grades K-5 choose books or excerpts to read to one another. Committee members coordinate volunteers to provide snacks for each month. (1st thursday of the month from November -April)

Community Outreach/Kids Helping Kids – A committee to initiate programs that support our surrounding communities. Committee is responsible for selecting programs, publicizing programs and coordinating the events. Volunteers are needed throughout the year to assist with the events.

Fall Family Picnic – A PTA event held this year on September 13th. A large number of volunteers are needed to coordinate this event. The event includes many games, food, raffle and game prizes for children and parents to enjoy.

Fundraisers – Chairpersons and volunteers are responsible for distribution and collection of paperwork associated with fund raiser and distribution of the products.

Family Fun Ice Skating – A PTA social event will be held this year on January 29th and on March 20th at the Bethlehem YMCA. Committee chair is responsible for publicizing the event, coordinating the food and dessert, and overseeing the event. Volunteers are needed to assist with the event.

Family Math & Science Nights – A multi evening event for Hamagrael Students and their parents. Chairperson and committee coordinate displays and volunteers help with setup and clean up. (November)

Field Day – The committee is responsible for planning activities and food. Many volunteers are needed to help with food, games and other activities. (June 18th)

Fundraising Research Committee – Volunteers to the committee work with chair to research fundraising ideas for future years to ensure the PTA has a consistent fundraising plan.

Garden Committee – A committee responsible for improving the appearance and maintaining our school gardens. Volunteers are needed to assist with maintenance.

Halloween Party – A PTA social event held the Friday before Halloween on October 30th. The committee is responsible for publicizing event, coordinating music, food, arts & crafts, decorations and overseeing the event. Many volunteers are needed to assist with the food, decorations, arts & crafts and with the Haunted House.

Hannaford Dollars – Hannaford Supermarkets support schools by awarding “school dollars” to customers who purchase 4 or more of a participating product. Chairperson is responsible for advertising program and collecting and processing receipts.

Healthy Kids – Nutrition – Volunteers will help plan and implement Healthy Kids Week in April. This involves solicitation of prizes for kids from local merchants, distribution of handouts to families, decorating school lobby, and possibly coordinating taste tests in the cafeteria. Volunteers are invited to be a part of an advisory group working with district food services director.

Healthy Kids – Physical fitness – Chairperson and volunteers coordinate and assist during the Turkey Trot held in November. Volunteers are also needed to assist with the American Heart Association “Hoops for Hearts” fundraiser (spring) and to help coordinate the Healthy Steps family walk at the completion of the fall and spring programs.

No TV Week – Chairperson and committee are responsible for planning evening family activity and coordinate “alternatives to TV” form and provide prizes to students.

Room Parent – Each classroom has 1-2 parents that assist the teacher when needed for such events as classroom parties, telephone calls, book orders, etc.

School Banking – The PTA works with Hudson River Bank and Trust to set up bank accounts for the students. Children are able to make deposits into their accounts on Thursday mornings at the opening of school. Volunteers, who will work in pairs, are needed between 8:45am and 9:45am once or twice per month.

School Bus Driver Breakfast – The committee is responsible for coordinating the food through parent donations, volunteers, set-up and clean up of the breakfast.

School Pictures – Committee chair is responsible for publicizing the appropriate dates, coordinating needed volunteers for picture day and overseeing the event.

Science Fair – Volunteers assist in planning and conducting event. Includes classroom visits, workshops and/or help with science fair album.

Staff Appreciation Luncheon – The committee is responsible for coordinating with the caterer, solicit parent food donations, requesting donations for bucket auction, and coordinating volunteers for set up, serving and clean up of the event.

Tools for Schools – Chairperson is responsible for collecting and tracking coupons and receipts as required by the manufacturer. The school earns points which can be redeemed for books and materials.

Yearbook Committee – The committee is responsible for coordinating with publishing company, collecting pictures, producing a layout, meeting deadlines, and taking orders and distributing yearbooks. The Chairperson works with volunteer photographers to ensure all children are photographed for candid photo layouts.